

**Carlisle Summerfair Craft Show Application**  
Saturday, June 25, 2022 - 8:30am-3:00pm  
John Dickinson Campus, Dickinson College, Carlisle, Pa

1. Exhibitor's fee is \$50.00 (15' wide x 12' deep). Checks made payable to Carlisle Summerfair (checks or money order only).
  2. Exhibitors are required to send photos of their craft and/or exhibit. Photos should be mailed to Connie Hollenbaugh, 3059 Spring Rd., Carlisle, Pa 17013 or emailed to [chollenbaug@comcast.net](mailto:chollenbaug@comcast.net) (preferred). Photos will be used for marketing purposes (Facebook, etc.). If photos are not received, the application and payment will be returned.
  3. All items sold must be handmade by the person renting the booth space - no exceptions. Artists/craftsmen may share a booth as long as both are listed on the application. If items are found that are not handmade by the exhibitor, they will be asked to remove them or leave the campus. Local businesses interested in participating please contact Connie Hollenbaugh at (717)422-6895 - business must have an art/craft related booth (example: face-painting, balloon art, etc.) - handouts such as brochures and business cards may be displayed, but no sales of product.
  4. Exhibitor's space will be reserved in order of receipt. We will be accepting the first 100 applications with payment. Deadline for applications and payment is May 20, 2022.
  5. A map of the craft show area with your space and set-up information will be mailed to you the first week of June.
  6. If exhibitor has a canopy, tie-downs must be within exhibitor's space. Tents are requested to be weighted - (#40 per leg - recommended in case of winds).
  7. No food items are to be sold at craft vendor spaces.
  8. Exhibitors are responsible for cleaning up their area. Trash receptacles are located on site.
  9. Vehicles will be permitted to set-up from 6:00am - 8:30am and from 3:00- 4:00pm for teardown. Vehicles are not permitted on the campus - exhibitors will have to park, unload, and walk to booth. Parking information will be forwarded with the June mailing. Please note this is not the same campus as previously used for this craft show - it is a block closer to downtown Carlisle (High St. and College St.)
  10. The Carlisle Summerfair will not carry insurance or be responsible for any personal injury or financial loss of any nature. There will be security police and medical emergency personnel on site for the event.
  11. **EVENT WILL BE HELD RAIN OR SHINE and is outdoors.** Cancellation date is June 1<sup>st</sup> for fees to be refunded.
  12. Acknowledgement will be forwarded via email within 10 days of receipt. Questions may be forwarded to Connie Hollenbaugh at [chollenbaug@comcast.net](mailto:chollenbaug@comcast.net) or (717)422-6895.
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Dickinson College

*Please follow us on Facebook @Carlisle Summerfair*

***Please Print:***

- Business/Organization Name: \_\_\_\_\_
  - Contact Name: \_\_\_\_\_
  - Address: \_\_\_\_\_
  - City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
  - Phone: \_\_\_\_\_
  - Email: \_\_\_\_\_
  - Art/Craft Medium: \_\_\_\_\_
  - Description of Craft (for social media): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - Facebook: \_\_\_\_\_ Website: \_\_\_\_\_
  - Other social media:  
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  - **Cost: \$50.00 (15' frontage x 12' deep)**
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*Return this portion of the contract with your check or money order (made payable to Carlisle Summerfair) to:  
Connie Hollenbaugh, Attn: Summerfair, 3059 Spring Rd., Carlisle, Pa 17013*

Amount enclosed: \_\_\_\_\_ Check #: \_\_\_\_\_ Photos Sent? Email \_\_\_ Mail \_\_\_\_\_

I understand and accept the terms of this contract: \_\_\_\_\_  
(Signature of Exhibitor required)

**Summerfair Use Only -**

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Date contract and fee received: \_\_\_\_\_ Photos: \_\_\_\_\_ Space Number(s) Assigned \_\_\_\_\_

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